

Janet Martin

160 Carol Ave.
Linton, Indiana 47441

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Formal Education

Indiana University Bloomington, Indiana

Saint Leo College St Leo, Florida

Bachelor of Arts Degree majoring in Elementary Education, Practical and Theoretical approach of teaching and Early Childhood. Graduated with Honors, Magna Cum Laude.

Employment

2018 - 2024 Developmental Services – Greene County Indiana District

Teacher and Career Coach for pre-employment classes to help students understands the expectations of employers and the skills needed for future employment.

2015 – 2018 Substitute Teacher - Mooresville School District Mooresville, Indiana

Newby Memorial Elementary - 3rd grade long term substitute teacher during a pregnancy leave. Collaborated with other teachers to coordinate lesson plans and activities. Handled daily classroom routines, parent communication, ISTEP, IEP's, and classroom management.

Waverly Elementary – 5th grade long term substitute teacher during a pregnancy leave. Worked with other teachers to coordinate lesson plans and activities. Duties included all teacher responsibilities for self contained classroom, lesson plans, grading, IEP's, communication with parents, field trips and classroom management.

2009-2014 Patient Coordinator - Doctor's Healthy Living Clinic Ft. Myers, Florida

Assisted doctor in exam room with patients. Discussed with patients their concerns and protocol. Made follow up phone calls to patients. Scheduled appointments completed insurance forms, organized and spoke at lectures on health and nutrition with doctor and staff.

2006-2007 Language Arts Teacher - Mountain Vista Elementary Oracle, Arizona

Teacher- 7th and 8th Grades. Provided curriculum development for Language Arts, Geography and Science. Elevated writing skills using Technology, Daily Oral Language, essays, spelling tests and hands-on activities. Supervised student participation with National Honor Society Program.

Community Involvement

Linton, IN - Volunteer at registration desk for National Night Out.

Linton, IN - Volunteer at Greene County Animal Shelter Walk in the Park.

Heaven's Gate Equestrian Center - Assistant coach for Special Olympics.

Certificates and Awards

Implementing a Balanced Literacy Program

Balancing Cooperative Learning in the Classroom

Strengths - Team player, good communication skills, enjoy helping others and using technology.

References: Carol Magnant, PT. 317.650.6377

Barb Bland IU School of Applied Science 812.327.5662

Victoria Sanders DSI Vocational Coach 812.798.2413